

NOTICE CONCERNING **OUTSIDE ORDERS**

STA-represented employers maintain rosters of permanent employees that afford those employees the opportunity to work for a regular employer and be prior day ordered directly to the jobsite. In addition, permanent employees can receive additional prior day work opportunities with other employers when a job opportunity is not available with their regular employer by way of *outside orders*.

Once an employee is assigned to a permanent position on an employer's roster for prior day ordering, the employee is required to inform the STA whether they will accept "outside" prior day orders. If an employee elects to accept outside orders, on days when the employee is not prior day ordered by their regular employer, they will be prior day ordered to another employer's work order in the same work category to fill any vacant position by the ILA dispatchers. A final work order is then published to the STA, the ILA, and to all of the ILA personnel ordered to work for the next day. Jobs filled by outside orders are *not* called at the Dispatch Center.

Individuals may elect to accept outside orders, or remove themselves from the outside orders list, one time within a twelve month period. This procedure applies to all permanently assigned employees, with the exception of gang members.